



*Your Community. Your Library.*

74 Maple St, Box 39  
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## E-READER LENDING POLICY

Board motion number: \_26:16 22 March 2016 Chair's signature: \_\_\_\_\_

The Bonnechere Union Public Library makes the e-reader available to library card holders to borrow and is provided according to availability.

The following rules and regulations apply:

1. E-readers may be borrowed by library card holders in good standing (i.e., no fines outstanding) over the age of 18. If the e-reader is to leave the building overnight,
  - photo identification in addition to a library card will be required
  - for borrowers between the ages of 14 and 18, a co-signature of a parent or guardian will be required.
  - Borrowers must agree to read the written operating.
  - Borrowers agree to a short session with library staff to learn proper care and use of the e-reader.
2. The loan period is three weeks for home use.
3. E-readers may be reserved. If not reserved, the e-reader will be lent on a first-come first-served basis.
4. Very limited technical support is available through the Information Desk in-person only during the library's open hours. Users attest that they have basic familiarity and comfort with using the e-reader.
5. Renewals may not be reserved in advance and must be made in person.
6. E-readers must be returned in person. Borrowers are requested to wait until the e-reader is checked and the sign out sheet returned with the signature of the staff person on duty at the circulation desk.
7. The borrower assumes full responsibility for the cost of repair or replacement in the event that the e-reader is lost, stolen, or damaged. In the event that there is a co-signer for users between 14 and 18, the co-signer accepts the same level of responsibility as the user.



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### E-reader Lending Agreement

I have read and understand the Bonnechere Union Public Library E-reader Lending Policy and agree to adhere to the terms and conditions.

\_\_\_\_\_  
Print Name (First & Last)      Library Card Number      Additional Identification Provided

\_\_\_\_\_  
Date Out:      Date Due:

\_\_\_\_\_  
User Signature      Staff Signature

\_\_\_\_\_  
Co-signer Signature (for users 14-18 years old)

**On return:**

\_\_\_\_\_  
Date In:      Fine y/n:      Amount:

**The e-reader and all accessories have been returned in apparently good condition.**

\_\_\_\_\_  
Staff Signature